

~~SECRET~~Excerpts from ODP Staff Meeting - 19 March 1982

1. The Office of Data Processing had zero security violations for the month of January. (U)

2. Mr. Johnson left the staff meeting early to brief staff members of the Senate Select Committee on Intelligence on the current status of Project SAFE. (U)

25X1 3. [ ] reported at Tuesday's DDA staff meeting on an EEO sensitivity training course developed by Dr. Charles King who also developed the Black on White program seen on channel 7 TV. 25X1 [ ] is looking for candidates to attend this EEO training 25X1 course. [ ] will coordinate ODP attendance. (U)

25X1 4. [ ] the chairman of the Cafeteria Committee, is looking for a DDA representative for this committee. If anyone in ODP is interested, Mr. Johnson will be happy to submit his or her name. (U)

25X1 5. [ ] Director of Logistics, reported that three firms are being considered for the architectural and engineering contract for the new building. (U)

25X1 6. At Thursday's DDA staff meeting it was reported that the Agency is expected to experience a shortfall of [ ] 25X1 [ ] in overtime funds. Mr. Johnson emphasized the need to be conservative in our uses of overtime. (U)

25X1 7. Ed Sherman, Director of Finance, reported that the Wang equipment for the [ ] accounting experiment will be installed in April. In June, an evaluation of the system will be done. (C)

8. A meeting was held this past week with the Directors of Security and Data Processing to update them on the OS/ODP Working Group projects and ISSG programs. (U)

25X1 9. The Personnel Officer reported that the 5-4-9 workweek compressed experiment expires 29 March. Each government agency is to decide if it will seek a continuance of the 5-4-9 workweek; OGC was tasked with this decision and has ruled negatively. The Director of Personnel announced that 19 March would be the last day of the 5-4-9 experiment because the 29th falls within a pay period. This ruling does not apply to the four-day workweek. (U)

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10. The Executive Officer reminded the meeting that the Office Directors conference for the DDA is coming up and agenda items are due. (U)

25X1 11. [ ] presented an overview of the Applications reorganization after the staff meeting. (U)

25X1 12. [ ] received a letter of appreciation from the Deputy Chief, Soviet/Eastern Europe Division, DDO, for their help in deciphering a [ ] message. (S)

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25X1 13. [ ] received a letter of commendation from Edward Sherman, Director of Finance, for their support to the Office of Finance. (U)

14. Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division/Staff weekly reports. (U)

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Attachment:  
As Stated

SECRET

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18 March 1982

Excerpts from ODP Div/Staff Reports for Week Ending 16 March 1982

Management

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As of 10 March, there were 27 outstanding advances totaling [ ] none of which were delinquent. (AIUO) [ ]

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Information Systems Security. Members of Systems Programming Division/ODP and the Information Systems Security Group/OS, representing the OS/ODP Joint Working Group, briefed the Directors of Data Processing and Security on 16 March. Status reports were presented on ACF-2, Document Logging System, CRAFT, and Audit Trails. (AIUO) [ ]

Administrative

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[ ] EOD'd to PD on 15 March. [ ] EOD'd to OD on 15 March. [ ] was assigned to PD from the Office of Security on 15 March. [ ] returned from rotation in OL on 15 March. He is assigned to A Division.

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Applications

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CAMS. [ ] met with representatives of ISSG on 11 March to discuss CAMS2 security issues. [ ] briefed on all of the known issues and the CAMS2 design solutions including terminal memory initialization, GIM-II verb synonyms for update control, and formats for security related reports. ISSG tentatively approved the unclassified configuration for the CAMS2 development machine which will allow the P/SDC personnel to begin the development of support software (i.e., EXEC and IDM) using uncleared programmers. [ ]

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The RAMIS menu program for entering project/task information has been written and is now being tested. The program is part of the effort to provide an automated system for tracking projects and tasks during the forthcoming reorganization of the Applications office. [ ]

[ ] are the proud parents of a baby girl, [ ] born 15 March. She weighed 9 lbs. 1 oz. and is 22-1/2 inches long.

Special Projects

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ADSTAR. Testing has been accomplished through Day 7. There are still several deficiencies affecting the camera, verification, management information, and library software functions. The AP Card Converter and Microfiche Converters are still being worked on by [ ] They have been added to the SAS acceptance test. [ ]

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ODP 82-363  
18 March 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson  
Director of Data Processing

SUBJECT: ODP Report for Week Ending 17 March 1982

SAFE

The Consolidated SAFE Project Office responded to two sets of questions submitted to the DIA regarding SAFE from House of Representatives and Senate committees.

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Significant Events During the Coming Week

On 19 March the CSPO will brief the staff of the Senate Select Committee on Intelligence. A pre-briefing will be presented to CIA and DIA SAFE management on 18 March.

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(Signed)

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*for*

Bruce T. Johnson